



BID No. 9065-1/19-1

Resilient Hard Surface Flooring – Furnish and Install

**I. Purchasing Instructions:**

**A. Award Description**

The purpose of this solicitation is to pre-qualify vendors for future pricing competition to furnish, install, service and repair resilient hard surface flooring and related items.

**B. Quotation Directives**

1. Prequalified vendors will be invited to participate in spot market purchases as required by the County for specific items or service. When spot market purchases are initiated, pre-qualified vendors shall be invited to offer a fixed price for a specific individual purchase/work order, or a specific purchasing period.
2. ALL quotations issued under this pre-qualification contract must utilize the current and active “terms and conditions” in place that includes the latest legislative changes. Please refer the Procurement Management link (<http://www.miamidade.gov/procurement/itb-terms-conditions.asp>) to retrieve that latest version of the current T&Cs.
3. A Small Business Enterprise (SBE) bid preference applies to this solicitation.
4. All quotations issued must be provided to the Small Business Development Division (SBD) of the Internal Services Department for placement on the Cone of Silence Report upon advertisement. Once an award recommendation is made, SBD must be notified in order to remove the competition from the report.

**C. Quotation Procedures**

1. Approved vendors shall be placed on a “Pre-qualified Vendors List”, which will be accessed by various County Departments as needed in order to obtain Spot Market quotations on a periodic basis. When such spot market purchases are initiated, vendors will be invited to participate. The award to one vendor for a specific purchase does not preclude the remaining prequalified vendors from submitting spot market offers for other specific purchases.
2. Each quotation will specify the items to be purchased, if equal products are acceptable it will state so, the date, time and location for delivery of supplies to be purchased, the due date, time for quotation submittal and any other special instructions. Facsimile are acceptable unless the request for quotation requires the submittal of sealed quotations.
3. The pre-qualified bidders will be solicited for price and availability quotes as needed. A list of items will be faxed/E-Mailed to the approved bidders who indicated in Section 4.0 Paragraph 4.7 on the pre-qualification form that they can supply the same. Quotes must be faxed back within the specified time as indicated by authorized Materials Management Staff. The County will note special shipping requirements. In those cases, the price quoted by the bidders shall be inclusive of any additional shipping cost. The successful bidder(s) shall be notified of their award.
4. No quotes are necessary for purchases under \$500.00; award may be based upon the availability of materials and geographic location of the vendor.

**II. Approved Vendors**

Approved Vendors	VENDORS AWARDED																		
	A. Affordable Carpet & Maintenance Inc.	Amion Enterprises International	Cal & Son Carpet Corp.	Commercial Interior Contractors	Franklin Flooring Inc.	Glenny's Service & Supply	Home Flooring Contractors Inc.	Integral Business & Investments Inc.	Isosceles Corp.	JT Flooring & Carpet Installation Services Inc.	M and C Construction Group Corp.	Presidential Builders Inc.	Rosell Construction Group	Stone Concept Miami, Inc.	Stone Group Enterprises Inc.	Villar Tile	American Plumbing & Electrical Supply	Mohawk Carpet Distribution Inc.	Green Clean & Restoration DBA/Saniglaze Miami
Group A- Furnish Materials	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
Group B - Furnish and Install materials. These vendors have GC. Licenses	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√				
Group C- Service & Repair	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√				
Certified Leadership in Energy and Environmental Design (LEED)				√	√				√				√						
Ability to provide drawings and floor plans for record keeping	√	√		√	√	√		√			√	√	√	√	√	√			
A Small Business Enterprise (SBE) bid preference applies to this solicitation. Note vendors highlighted in yellow SBE firms																			

**III. Quotation Award Checklist:**

The following is provided as a reminder of some important items that each department should check/ complete/ document prior to making an award.

- Check that vendor meets minimum requirements such as certifications or license requirements.
- If the contract has a Small Business preference, goal or is a set-aside, check that the recommended vendor is on the Small Business Division certification list.  
(See [www.miamidade.gov/business/reports-certification-list.asp](http://www.miamidade.gov/business/reports-certification-list.asp))
- If the contract includes preferences (Local, Locally-Headquartered, Veteran's, and Small Business, as applicable), check that they were applied correctly. Obtain a signed Collusion Affidavit from the recommended vendor.



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- In your notice to all participants of the quote results, copy the Clerk of the Board ([clerkbcc@miamidade.gov](mailto:clerkbcc@miamidade.gov)) and include language advising the vendors that the Cone of Silence is lifted. [Sample language: *In accordance with the reference solicitation, and Section 2-8.4 of the Code of Miami-Dade County, you are hereby notified that the (Dept. name) recommends award of this quote to: (Company name). Provision of this notice also serves to confirm the lifting of the Cone of Silence from this procurement action as dictated by Section 2-11.1(t) of the County Code.*]
- **Allow a three (3) business day protest period;** beginning the day after the award recommendation is posted with the Clerk, prior to completing award if applicable with your award value (over \$25K).

IV. Event Log:

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Date	Description	Agent
03/19/2015	The following vendors have not complied with the insurance requirement. Please do not send a quote to these vendors until their insurance is updated  Rossel Construction Group, Inc. Stone Group Enterprises, Inc., Isocles Corp. M & C Constructor Group Corp. Cal & Son Carpet & Wood Floors Glenny Services & Supply Corp. Integral Business & Inverments, Inc. Villar Tile, Inc. Green Clean & Restoration	Sherry Crockett
04/03/2015	Green Clean & Restoration/DBA/Saniglaze Miami and Cal & Son Enterprises, Inc. have complied with the insurance requirement and are now active.	Sherry Crockett